

# PURCHASE ORDER

**PO Number: 303-2-0125**

*Requisition Number: 303-2-00285*

**Order Date:** 9/16/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

## FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

### Delivery Location

William P. Clements Building  
300 W. 15th Street  
Attn: Shane Howell  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

12030039221  
Texas Roofing Co. Inc  
16809 Radholme CT  
Round Rock, TX 78664  
Zach Moore  
Phone:512-745-6754, Fax:  
zachm@texasroofing.com

Repair the Roof Above the Conference Rooms on the 13th Floor at the William P. Clements Building.

Price Per Attached Quote Dated 09/20/2021.

TFC Contact:

<b>Description</b>	Shane Howell 512-402-4442
--------------------	------------------------------

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Repair the roof above the conference rooms in the WPC building.	1	Job	\$3,747.39	9/15/2021	10/29/2021	\$3,747.39
A. SCOPE OF WORK: Current Roof: JM Torch Down Modified Bitumen						
1. 1300 Conference Room 4						
a. Water test roof drain and overflow drain.						

b. Repair, as necessary. Reseal cracked sealant at windows.

2. 1383 Hallway (Leak by window)

a. Window leak does not appear to be a roof related leak.

3. Conference Room 2

a. Reseal around metal coping at window wall.

b. Reseal metal cap against parapet wall and reseal metal cap to steel plate where sealant is cracking and splitting.

c. Reseal around steel support penetrations rain collar. (3)

4. Install of Bird Wire (80 lft)

a. Install bird wire along the south wall 13th floor roof.

Material

- Plastic Cement – \$65.23
- Caulk - \$144.00
- Lead Flat Sheet – \$260.00
- Modified Bitumen Base Sheet - \$110.16
- Modified Bitumen Cap Sheet - \$135.40
- Propone – \$42.60
- Bird Wire - \$351.00

Material Total – \$1,107.39

Labor

- Job Duration – 24 hours
- Hourly Rate - \$55.00 (2 man crew)

Labor Total = \$2,640.00

Provide all labor, tools, materials and equipment necessary to as repair roof as per attached quote dated 09/02/2021.

**NIGP Class:** 910

**NIGP Item:** 66

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

**Grand Total \$3,747.39**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2022
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Management
<b>Phone</b>	5124024442
<b>Org Code</b>	0442 - Facility Maintenance
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)